

Berry Hill Estates (BHE) Home Owners Association (HOA)
Board of Directors
Meeting Minutes - 10 March, 2022

Attending: Ron Wright (President), Christie Key (Vice President), Karen Lund (Treasurer), John Lund (temp secretary for Brian Cook)

The meeting was called to order at 7:10 pm.

Previous minutes are approved.

The ACC Chairman discussed recent committee status. Two new submittals were received and approved in the prior month. (One fence, one patio enclosure)

Financial issues were discussed during the Treasurers Report. General status of accounts and issues are:

- Reviewed February expenses and breakouts by category.
- Monthly and YTD expenses are tracking with expectations.
- No unexpected or unapproved expenses have been noted. Bills were reviewed and processed for payment. February bank accounts and balances were reviewed and were reconciled.
- 12 month projections through the annual dues period were reviewed.
- Budgetary planning was discussed, including review of the draft 2022/23 budget.

Board members reviewed the following items:

- Closing statement policy was discussed.
- Workload management issues were discussed.
- The pavilion estimate was discussed.
- Yard of the Month (YOM) status was reviewed and VP took an action to post a neighborhood notice.
- Meeting notice signs were discussed. Board approved sourcing from Allied for 3 double-sided signs. Treasurer took an action to communicate with Allied for completion of the job. Board also approved replacement of broken covenant entry sign.
- Current status of flowers and landscaping looks good. Fertilizer to be applied at wheelhouse.

The meeting adjourned at 8:40pm.

Next meeting is planned for April 7th.