

Berry Hill Estates (BHE) Home Owners Association (HOA)
Board of Directors
Meeting Minutes 06 August, 2020

Attending: Ron Wright (President), Christie Key (Vice President), Karen Lund (Treasurer), John Lund (ACC Chairperson), Brian Cook (Secretary)

The meeting was called to order at 7:35 PM

Previous minutes to date are approved.

Financial status were discussed during the Treasurers report.

- Reviewed August expenses and breakout by general category.
- Monthly and YTD expenses are tracking with expectation. The budget remains balanced.
- Replacements were ordered for pool keys and lifesaving poles and ring
- An update was given on outstanding HOA fees from residents. Intent to file lien notices will be sent this month.

Board Members reviewed the following items:

- Current updates to projects were discussed.
 - Discussed plans to fill in the water feature at the wheel house with top soil.
- Measures to allow a safe reopening of the clubhouse for resident reservations were discussed. Plans were formulated and should be enacted this month
- A request to trim the junipers at the entry was received. Christie will follow up with the trimming and communications with the homeowner.
- A complaint was received regarding a fascia issue at a BHE home. Ron will follow up.
- Annual renewal and coverage review of the HOA insurance policy was discussed. Discussion followed on what additional coverage was desired.

Meeting adjourned at 8:28

Next Board Meeting planned for: **October 8th at 7:00 PM**