

**Berry Hill Estates (BHE) Home Owners Association (HOA)**  
**Board of Directors**  
**Meeting Minutes - 16 Jan, 2020**

Attending: Ron Wright (President), Christie Key (Vice President), Karen Lund (Treasurer), John Lund (secretary acting), Gayle Williams (Neighborhood Watch)

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The meeting was called to order at 7:00 pm.

Previous minutes to date are approved.

Financial issues were discussed during the Treasurers Report. General status of accounts and issues are:

- Reviewed 2019 total year expenses and breakouts by category.
- YTD expenses are tracking with expectations.
- No unexpected or unapproved expenses have been noted. Bills were reviewed and processed for payment. December bank accounts and balances were reviewed and were reconciled.
- A review of draft 2020 budget and expense projections was completed.

Gayle Williams provided an update on Neighborhood Watch issues and a general discussion of related topics.

- The county crime map was reviewed, identifying local areas of crime incidents/trends.
- Policies and procedures for safe neighborhood watch (NHW) participation were discussed.
- A decision was made to schedule a resident meeting to update everyone on NHW status, guidelines, and latest information. Gayle took an action to check on the Sherriff Deputy's schedule.
- Two block captains are needed to fill vacancies.

Board members reviewed the following items:

- Project and maintenance items were discussed.
- Covenant issues were discussed.
- The following actions were taken to update bids for projects: Front Façade caulking/painting (Karen); Fence painting/fixing (Karen); Flooring replacement (John).

The meeting adjourned at 9:40pm.

Next meeting is planned for FEB 12<sup>th</sup>.