

Berry Hill Estates (BHE) Home Owners Association (HOA)
Board of Directors
Meeting Minutes - 05 Mar, 2020

Attending: Ron Wright (President), Christie Key (Vice President), Karen Lund (Treasurer), John Lund (secretary acting)

The meeting was called to order at 7:06 pm.

Previous minutes were deferred.

Financial issues were discussed during the Treasurers Report. General status of accounts and issues are:

- Reviewed February expenses and breakouts by category.
- Monthly and YTD expenses are tracking with expectations.
- No unexpected or unapproved expenses have been noted. Bills were reviewed and processed for payment. February bank accounts and balances were reviewed and were reconciled.
- The 2020 budget was discussed.

Board members reviewed the following items:

- Covenant issues discussed. Secretary took action to draft summary key points.
- Treasurer took an action to draft a community volunteer team memo.
- A neighborhood survey was discussed to obtain owner feedback on priority of projects and owner-requested upgrades and fixes to the neighborhood common property. Treasurer and VP drafted the survey and decision was made to enable an on-line version for ease of use. Thanks to volunteers who made the web-survey possible and user friendly!
- Approved pavilion fan and bulbs were purchased and provided to installer. An electrician in the neighborhood has volunteered to install (Thanks!).
- ACC requests discussed. Current new construction projects in the neighborhood were reviewed. Status of easements were reviewed. President took an action to contact the ACC chair and setup a meeting or teleconference on issues.
- A quote reviewed for clubhouse exterior paint/caulk maintenance and minor trim repairs. The best value option was approved for Michael's Maintenance. Scheduling was approved for work to begin and ensure weather tight conditions as warmer weather spreads into the area.

The meeting adjourned at 8:45pm.

Next meeting is planned for APR 3rd.