

**Berry Hill Estates (BHE) Home Owners Association (HOA)**  
**Board of Directors**  
**Meeting Minutes - 15 Feb, 2018**

Attending: Ron Wright (President), Karen Lund (Vice President), Lynn Kirksey (Treasurer) via written report, John Lund (secretary acting), and Kevin McGovern (ACC Chair).

\*\*\*\*\*

The meeting was called to order at 7:00 pm.

Previous minutes are approved.

A financial update was provided by the Treasurer for review in absentia. General status of accounts were reviewed. Total expenses were typical and board-approved expenses.

- 1099 forms were prepared and mailed. The tax return is in work with CPA and Treasurer.
- Notice-of-lien correspondence to the 2 outstanding owners has been sent, no response yet.
- Deposits and expenses have been tracking expectations. Accounts were reconciled.
- Budget issues were discussed.
- Expenses for tree/shrub treatments were approved.

The ACC chair presented status of an owner request for approval of a lime wash brick treatment:

- While this process is a recognized surface finish for brick and a choice growing in popularity, it is a new type of process for the neighborhood. The ACC and Board would like to jointly review the details of the request and ensure that a quality standard is set for the future that will enhance neighborhood appeal and value.
- The ACC recommended further research into the process and contractor planned for this particular home application, examples of completed work, and details of what other changes are being planned for the home. The Board agreed with ACC recommendations.
- Thanks to Kevin and the team for volunteering time for ACC duties.

The no soliciting sign has been posted at the front of the neighborhood.

The meeting was adjourned at 8:30pm.