

Berry Hill Estates (BHE) Home Owners Association (HOA)
Board of Directors
Meeting Minutes - 09 April, 2018

Attending: Ron Wright (President), Karen Lund (Vice President), Lynn Kirksey (Treasurer), John Lund (secretary acting).

The meeting was called to order at 7:04 pm.

Purpose of the meeting is to review current repair actions, clubhouse management, and prepare for spring schedule activities.

3 quotes were reviewed to repair the bathroom ceiling/wall damage from the roof leak. A decision was made to select the least expensive bidder. Lynn took an action to check with the inspection department if a permit is needed. Contractor will obtain if required.

Options for parking lot lighting were discussed and a decision was made to contact the electrician for a quote to install.

One more late dues has been paid, one more remains outstanding.

Clubhouse management was discussed. Duties are generally split into three types of schedules: Reservations (random), Cleaning (weekly), and garbage cans (every Sunday). Different options for obtaining services for the three types of work were discussed. The benefits of using an electronic code lock instead of physical keys were discussed, including elimination of key management, better security and user tracking, and ease of member usage after deposit.

The "No Soliciting" signs were are installed. Additional signs to refresh signage are on order.

The agenda for the April 12th General Meeting and spring schedules were discussed. The Secretary took an action to update the repair planning spreadsheet for the meeting.

A plan was made to discuss the 5 most common Covenant violations at the April 12 meeting and to add to the dues mailing.

Gail and Kevin to be asked about providing Neighborhood Watch and ACC summary presentations at the meeting, if desired.

The meeting was adjourned at 8:27pm.